

VAWA Brochure Checklist

- list of possible sanctions or protective measures that an institution may impose following a final determination of an institutional disciplinary procedure regarding rape, acquaintance rape, domestic violence, dating violence, sexual assault, or stalking;
- procedures victims should follow if a sex offense, domestic violence, dating violence, sexual assault, or stalking has occurred, including:
 - the importance of preserving evidence as may be necessary to the proof of criminal domestic violence, dating violence, sexual assault, or stalking, or in obtaining a protection order;
 - to whom the alleged offense should be reported;
 - options regarding law enforcement and campus authorities, including notification of the victim's option to notify proper law enforcement authorities including on-campus and local police,
 - be assisted by campus authorities in notifying law enforcement authorities if the victim so chooses, and
 - option to decline to notify law enforcement
- The rights of victims and the institution's responsibilities regarding orders of protection, no contact orders, restraining orders, or similar lawful orders issued by a criminal, civil, or tribal court
- Procedures for institutional disciplinary action in cases of alleged domestic violence, dating violence, sexual assault, or stalking, which shall include a clear statement that such proceedings shall:
 - provide a prompt, fair, and impartial investigation and resolution, and
 - be conducted by officials who receive annual training on issues related to domestic violence, dating violence, sexual assault, and stalking and how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability.
- The accuser and accused are entitled to the same opportunity to have others present during an institutional disciplinary proceeding, including the opportunity to be accompanied to any related meeting or proceeding by an advisor of their choice;
 - both the accuser and accused shall be simultaneously informed in writing of the outcome of any institutional disciplinary proceeding that arises from an allegation of domestic violence, dating violence, sexual assault, or stalking;
 - the institution's procedures for the accused and the victim to appeal the results of the institutional disciplinary proceeding;
 - of any change to the results that occurs prior to the time that such results become final; and
 - when such results become final.

- Information about how the institution will protect the confidentiality of victims, including how publicly-available recordkeeping will be accomplished without the inclusion of identifying information about the victim, to the extent permissible by law.
- Notification about existing counseling, health, mental health, victim advocacy, legal assistance, and other services available for victims both on campus and in the community;
- Notification about options for and available assistance in changing academic, living, transportation, and working situations, if so requested by the victim and if such accommodations are reasonably available regardless of whether the victim chooses to report the crime to campus police or local law enforcement.