



## **ATIXA MODEL STATEMENT ON ACCESS TO TREATMENT RECORDS WITHIN AN INFORMED CONSENT**

### **LIMITATIONS ON CONFIDENTIALITY OF TREATMENT RECORDS**

It is the policy of [ ] University not to access treatment records in the event of litigation unless there is a court order permitting access during discovery. However, when legal counsel suing the University requests a litigation hold on treatment records, University counsel will contact the Counseling Center to ensure that the Center preserves the records and maintains them in unaltered condition pending litigation, as required by law. Such a request does not convert treatment records to FERPA records, and neither university legal counsel nor administrators outside the Counseling Center will access the records identified during a litigation hold without a court order.